



STUDENT DISCLOSURE FORM

Name of Student (Last, First, Middle)	ID Number	Date

The Family Educational Rights and Privacy Act of 1974 (FERPA) affords students (or their parents in the case of students who are legal minors) certain rights with respect to their education records. Students may choose to complete and submit this form to Georgian Court University allowing the release of their education records to the third parties specified by the student. Students may release any or all of their records and may use separate forms to distinguish specific releases to individuals. Students wishing to release the same information to multiple parties may use a single form and list names in section B. For more information about FERPA, visit the U.S. Department of Education's website at <http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.

- Financial Aid Information (awards, disbursements, eligibility, financial aid status)
- Student Account Information (statements, charges, credits, payments, past due amounts, collection activity)
- Academic Information* (grades/GPA, registration, enrollment status, academic progress)
**certain information cannot be discussed over the phone.*
- DO NOT** release Non-Directory Information to Anyone.
- Other (please specify): _____

Name	Relationship to student:

- Use until I complete a new release One time use: this can only be used once

I understand that I have the right not to consent to the release of my education records and the right to revoke this consent at any time by notifying the Office of the Registrar in writing.

Student Signature	Date
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This form must be fully completed and signed by the student to be considered valid. Records cannot be released without a valid release on file. **Completed forms should be submitted to the GCU Registrar**, 900 Lakewood Ave., Lakewood, NJ 08701. Forms may be faxed to the Office of the Registrar 732-987-2095.